

BOARD OF PUBLIC AFFAIRS

August 8, 2016

The Board of Public Affairs meeting was called to order by President Stephanie Byrne with Superintendent Jeff Sheehan, Solicitor Michele Stuck, Ed Maresh, Fran Teresi, Tom Hardesty, and Linda Hartman for Clerk Nancy Baldwin in attendance.

Moved by Teresi, seconded by Maresh to approve the July 11, 2016 minutes as presented by the Clerk.
VOTE AYES-Unanimous

Moved by Teresi, seconded by Maresh to pay the bills. Ed inquired about the HW Door bill. Superintendent Sheehan said that the garage door openers on the main operation building and lower garage at the Wastewater Plant failed at approximately the same time and had to be replaced.
VOTE AYES-Unanimous

Revenue, Expenditure, and Cash Balances reports were reviewed. Hartman shared that the Clerk was concerned about the Water expenditures and would have to increase the appropriations soon.

Delinquent accounts report was reviewed. Question was raised about the very large bill for the residents at 10459 Village Dr. This same customer requested waiver of fees in July and was sent a letter with the boards determination of not granting the request as this same resident has requested waiver in the past. Hartman will keep track of the account and request assistance if needed by the trustees.

Superintendent Sheehan reviewed his July report. Sheehan stated that sewer smoking would begin today and would continue until the entire collection system were covered, weather permitting. Residents will be given preparation letters when their neighborhood will be smoked. Sheehan contracted Dynamerican to clean the sanitary lines throughout various streets and interceptors. Sheehan met with developer Dave Harrington to review areas of deficiencies and repair work in the Fox Hollow subdivision. The trustees were concerned about the delay in the repair of the sighted areas presented to the developer. It was discussed that if necessary future permits for building in the sub division would be denied until repairs were completed. Sheehan met with Kecoat LLC to obtain a quote for a stainless steel support system for the rapid sand filters #2 and #3 at the Water Treatment Plant. The quote was not submitted for review before the meeting. A power outage in late July affected the raw well, sand filters and a pump at the clear well. Scotchman Electric and Thomas Technologies were contacted to trouble shoot and make repairs and all operations are back to normal. Since copper levels in the biosolids have decreased, Agrisludge was contracted to press and dispose of 282,000 gallons of Village biosolids. Scotchman Electric finished preventative maintenance work on all stand by generators. BPA personnel repaired, primed and painted various fire Hydrants throughout the Village.

Part time worker Evan Kehoe will soon be returning to school but will be available three days a week. Sheehan asked if Evan could be kept on payroll part time for three day a week during the month of September of this year.

Moved by Maresh, seconded by Teresi to approve keeping Evan Kehoe on payroll for 3 days a week during the month of September.

VOTE AYES-Unanimous

At the September meeting the trustees will review the need to keep a part time worker longer.

A Therm-o-Link wastewater sampling monthly test results report was reviewed. Copper levels continue to stay within the allowed parameters.

Changes to the Rules and Regulations for the sanitary sewer will be discussed at the next meeting.

The Pride Auto Wash property sanitary sewer connection should be complete by the end of August.

The Issue II application for funding for work on the Phase II North Street water main replacement project was denied. Tom Hardesty is looking into the OPWC small community loans and grants. The trustees will need to consider using the .8% EPA loan that is available as it will only be available for one year. The trustees would like to meet with Said AbouAbdallah from Arcadis before September's meeting.

Fran Teresi presented the BPA Oil/drilling update. Applications for hydraulic fracturing shale wells have slowed in Portage County. Fran asked for funding for the Fall sampling at the various locations throughout the water shed to take place.

Moved by Teresi, seconded by Maresh to approve the expenditure of \$4998.00 for the Fall sampling to continue from Portage County.

VOTE AYES-Unanimous

Ed Maresh felt the expenditure was a bit high. Sampling can be reduced in duration or number of sights to cut costs if the budget cannot support the sampling of all 16 wells twice a year.

Stephanie Byrne reported that Deborah Nicholas from the EPA sent the results of the Water Plant inspection. The Water Plant had no EPA violations and a few recommendations. A contingency plan was mentioned. The current contingency plan is currently being updated and edited.

Moved by Maresh, seconded by Teresi to adjourn.

VOTE AYES-Unanimous

President

ATTEST:

Clerk