

REGULAR BPA

June 13, 2016

The meeting was called to order by President Stephanie Byrne with Fran Teresi, Ed Maresh, Superintendent Jeff Sheehan, Solicitor Michele Stuck, Clerk Nancy Baldwin and Tom Hardesty.

Moved by Teresi, seconded by Maresh to approve the minutes of the May 9, 2016 meeting as presented by the Clerk.

VOTE AYES—Unanimous

Moved by Teresi, seconded by Maresh to pay the bills.

VOTE AYES—Unanimous

Revenue, Expenditure and Cash Balances were reviewed.

Late accounts were reviewed.

President Stephanie Byrne gave an update to the Board on the late accounts. She spoke with Linda Hartman and no Board action is required at this time.

Superintendent's Report. No action taken.

Discussion was held regarding metal limitations. Superintendent Jeff Sheehan informed the Board that Arcadis had finished the Local Limits Justification Report in May and that the recommendation is to keep current detection limits. Sheehan is currently reviewing the Ohio EPA model pretreatment ordinance and stated that the Village should be able to land apply biosolids this year as opposed to sending it to a landfill. Tom Hardesty said he feels the Board should purchase a copper test kit to help monitor the levels in the collection system. The Board agreed to the purchase.

The Issue 1 application for Phase II North Street Water Main Replacement was submitted to Portage County on time. Superintendent Jeff Sheehan will keep the Board updated on the progress.

Garrettsville WWTF Flow/Precipitation Comparison report was reviewed and discussed.

Superintendent Jeff Sheehan updated the Board on the status of the Fox Hollow Subdivision. Reports and video that were recorded in April were received within the last week and will be reviewed.

The Board reviewed the fire hydrant replacement bill for the hydrant that was struck by a car Clover Lane. The bill was given to Chief Tony Milicia.

Workman Industries Services and Village personnel drained and removed old filter media and metal support system in rapid sand filters #1 and #4 at the Water Treatment Plant. After thoroughly cleaning the underdrain piping, new stainless brackets and screening, as well as replacement filter media was installed. Filter was then conditioned and put back into service.

Control Associates performed required annual audit and re-calibration of the flow meters at the Wastewater Treatment Plant.

Local fire department and water personnel flushed and pressure tested fire hydrants.

Fran updated on the Board on Oil and Gas drilling. She asked the Board to approve \$4000.00 to continue the Garrettsville Water Monitoring with JD Environmental.

Moved by Teresi, seconded by Maresh to approve \$4000.00 for the continuation of the Garrettsville Water Monitoring with JD Environmental.

VOTE AYES—Unanimous

Superintendent Jeff Sheehan gave the Board a quote from Scotchman Electric for a replacement control panel for the Shawnee Trail lift station in the amount of \$12,550.00.

Moved by Teresi, seconded by Maresh to approve Scotchman Electric for the removal of the existing control equipment and the installation of replacement control panel on Shawnee Trail in the amount of \$12,550.00.

VOTE AYES—Unanimous

Superintendent Jeff Sheehan told the Board that while performing lawn care duties personnel got the Ford Ranger stuck in a muddy area at the Brosius Road Reservoir. When the employees tried to pull the truck out damage was done in the amount of \$4,779.16. He called Ellerhorst Insurance and spoke with Mark Russell. The Board will be responsible for \$1000.00, which is the deductible on the Village Insurance.

Superintendent Jeff Sheehan requested extending Evan Kehoe work hours up to 39 hours a week. President Stephanie Byrne asked Solicitor Michele Stuck if there was any problem with working Evan Kehoe 39 hours. Solicitor Michele Stuck said there was no problem.

Moved by Teresi, seconded Maresh to approve Evan Kehoe working 39 hours per week.

VOTE AYES—Unanimous

Superintendent Jeff Sheehan told the Board that he had received a telephone call from the Mayor of Windham Village asking for assistance in the location of a water leak that they were having difficulty uncovering. Sheehan stated that it would require Village equipment and that he would like to be assisted by one of the Village operators.

The Board agreed to allow two employees to take equipment for up to four hours to help find the water leak.

The next meeting will July 11, 2016 at 6:30 pm.

Moved by Teresi, seconded by Maresh to adjourn
VOTE AYES—Unanimous

President

ATTEST:

Clerk