

REGULAR BPA MINUTES

December 7, 2015

The meeting was called to order by President Stephanie Byrne with Chris Knop, Fran Teresi, Solicitor Michele Stuck, Superintendent Jeff Sheehan, Mayor Rick Patrick, Council President Tom Hardesty, Ed Maresh and Linda Hartman for Clerk Nancy Baldwin.

Moved by Teresi, seconded by Knop to approve the November 9, 2015 minutes as presented by the Clerk.

VOTE AYES-Unanimous

Moved by Knop, seconded by Teresi to pay the bills.

VOTE AYES-Unanimous

Superintendent Sheehan reported that during the month of November the following events occurred:

- Fioritto construction began work on the Village Sanitary Sewer pipe along the utility easement between Northgate and Kar-A-Bru subdivisions. The pipes have been re-aligned and the contractor is waiting on the manhole to be delivered to finish the project.
- Buckeye Pump performed maintenance on sixteen of the seventeen sludge pumps in the five collection system lift stations, water treatment plant waste basin, wastewater treatment plant influent pump station and equalization basin. Buckeye Pump could not install previously approved probe due to needed electrical upgrades in the Center Street Lift Station. Required upgrades include additional relays, controls, and parts totaling \$1336.00. Sheehan asked for an additional \$3163.00 to install a second probe to the Davis Street Lift Station since the two lift stations require identical electrical upgrading.

Moved by Knop, seconded by Teresi to approve a total additional \$4600.00 to replace two probes and electrical panel upgrades in the Center and Davis Street Lift Stations.

VOTE AYES-Unanimous

- Central Painting and Sandblasting honored their contract by performing an annual inspection and cleaning of the Industrial Drive Standpipe.
- US Protective Services will issue a one year credit to compensate the Village for the Water Treatment Plant fire alarm system that has been nonfunctioning for the last 12 months. While performing troubleshooting on the Waste Water Treatment Plant fire alarm system discovered a faulty cellular phone signal.

Solicitor Stuck submitted to the trustees and superintendent sample language for sanitary sewer connection termination. These changes are being considered to update the current Rules and Regulations of the Board of Public Affairs. The language will be reviewed again in January.

Superintendent Sheehan submitted revisions to the frozen/dead meter section of the Rules and Regulations of the Board of Public Affairs.

Moved by Knop, seconded by Teresi to accept the changes to the Board of Public Affairs Rules and Regulations regarding frozen /dead meters.

VOTE AYES-Unanimous

Reimbursement to the Street Department for work performed for the Board of Public Affairs was discussed. Tom Hardesty has developed a Transfer work sheet with the 2015 FEMA rates which will be updated as the FEMA rates are adjusted annually.

Moved by Teresi, seconded by Knop to adopt a policy to compensate the Street Department for work performed for the Water and Wastewater Plants using the current FEMA rates (to be updated annually).

VOTE AYES-Unanimous

Chris Knop has examined the dry discharge pumps and has determined the program cycles can be reprogrammed. Chris will meet with staff to explore programming options.

Fran Teresi reviewed the Water Monitoring report for November.

Solicitor Stuck has drafted a temporary easement for the water line to the Carlson building on Main Street.

Moved by Teresi, seconded by Knop to recommend to Council to adopt the temporary easement for Garrettsville Ventures LLC to the Carlson building.

VOTE AYES-Unanimous

Superintendent Sheehan reminded the trustees that the last Liberty Street sewer tie in will be mandatorily required on February 1, 2016. 10519 Liberty Street (Car Wash) is the only property left to tie in. This will be discussed again in January with a possible reminder letter.

Moved by Teresi, seconded by Knop to adjourn

VOTE AYES-Unanimous

President

ATTEST:

Clerk