

Regular BPA

February 9, 2015

The meeting was called to order by President Stephanie Byrne, with Chris Knop, Fran Teresi, Superintendent Jeff Sheehan, Solicitor Michele Stuck, Clerk Nancy Baldwin, Tom Hardesty and Said the Village Engineer from Arcadis.

Moved by Knop, seconded by Teresi to approve the minutes of the January 12, 2015 meeting as presented by the Clerk.
VOTE AYES—Unanimous

Moved by Knop, seconded by Teresi to pay the bills.
VOTE AYES—Unanimous

Revenue, Expenditure and Cash Balance were reviewed. President Stephanie Byrne asked the clerk if everything was good. The Clerk replied everything things looks good.

Late Payments were reviewed. Fran Teresi question a large water bill on Meadow Run. The Clerk stated that the Linda Hartman was working with the customer.

President Stephanie Byrne went back to the question should we require a security deposit on new accounts. On August 12, 2013 we had a motion individuals or businesses having delinquent prior unpaid water and sewers, shall be denied service when opening a new account until all prior balance including interest and penalties are paid in full.

The next item was security deposits for new accounts. President Stephanie Byrne talked to Linda and she feels that there is now need for a security deposit at this time. Landlords are filling out agreements and are responsible for any unpaid balance their tenants accounts. President Stephanie Byrne said last month Superintendent Jeff Sheehan suggested the Board watch these accounts and review the policy in a year.

President Stephanie Byrne then welcomed Said to discuss spreadsheets for water and sewer revenues. The water spread sheet is a continuation of the rate study. Said prepared spreadsheets for water and sewer revenues and expenditures that were a continuation of prior revenue and expenditures. Said stated that the carry over balances are stable. Due to the prior sewer increases and current water increases, projections look good. The water consumption for 2014 was the lowest it has been thirty years. Said stated that with the new meters and monthly billing, customer tend to pay more attention to their water consumption. Said discussed the upcoming Issue 1 North Street Water Main which will have an effect on the 2015 water budget. Revenue and expenditures were reviewed and Said felt that at the current time there is no need to increase rates in the water or sewer funds. Right now it is premature to state an increase in these funds are needed. The Board can review the status of these funds in the next couple of years. Said stated he would not change what the Board is doing. Superintendent Jeff Sheehan said the wastewater carryover looks really good. The water carry over looks good. Superintendent Jeff Sheehan said he would like to submit an application for sewer rehabilitation. He felt that water was a

higher priority than sewer but Said stated that sewer is a very high priority for Issue 1 funding. He would like to apply in 2016, if the Village is not going to apply for Issue 1 Funding for storm sewers. Fran Teresi asked if he was looking at expanding sewer lines. Superintendent Jeff Sheehan said he wanted target North Street, Main Street and Elm Street. Filming will performed this year.

Superintendent Jeff Sheehan discussed sewer rehab some of the sewer lines. Some of the sewer lines are still from the 1950's and 1960's. The Village is preparing to apply for Issue 1 Funds for storm sewers and sidewalks on Liberty Street.

Said updated the Board on the lowest bidder Fabrizi Trucking and Paving Inc. their bid was \$345,109.00 for the North Street Water Main Replacement Issue 1 Phase 1 Project. There were three mistakes found in the lowest bidder's contract. President Stephanie Byrne asked Said how errors were found. Said explained they go through all documents to make sure they are correct. Due to the errors he is now the second lowest bidder. The new first lowest bidder is Fioritto Construction and Paving LLC. Said stated they have done work for Ravenna and other communities. Checking the references on his work no major problems were found. Said found no reason for the Board not to recommend that Council approve the Board recommending awarding the North Street Water Main Replacement Project to Fioritto Construction and Paving LLC.

Moved by Knop, seconded by Teresi to recommend Council approve the contract for the North Street Water Main Replacement Issue 1 Phase 1 low bid of \$368,492.00 from Fioritto Construction and Paving LLC.

VOTE AYES—Unanimous

Moved by Knop, seconded by Teresi to approve the Construction Phase of the North Street Water Main Replacement Issue 1 Phase 1 Project received from Arcadis in the amount of \$26,750.00.

VOTE AYES—Unanimous

Said commented that they construction could begin in March or April depending on the weather and complete in June. Police Chief will review traffic control guidelines. The guidelines have to meet ODOT standards. A small ad will be placed in the paper to notify residents about the water main replacement project.

Superintendent's Report-No action taken.

Report of back up sewer lines it is now required to have the report on line. Superintendent Jeff Sheehan emailed the report to Erika from Hammer Data and the report is now online.

Unaccounted water usage report was reviewed. Last year was 5% which is really good.

Superintendent requested the Board authorize buying the Village Street Department fuel and sample tools in an amount not to exceed \$10,000.00.

Moved by Knop, seconded by Teresi to approve the purchase of fuel and small tools to the Street Department for the time spent repairing water lines and using equipment for projects done for water and sewer.

VOTE AYES—Unanimous

Superintendent Jeff Sheehan discussed Sanitary Sewer Lines for \$30,000.00 to \$40,000.00 for the next few years. The oldest sewer lines would be first to be completed. The funds have been allocated in the budget.

Superintendent Jeff Sheehan spoke with a representative from Ravenna that had worked with the recommend inspector from Quality Control Inspections. Superintendent Jeff Sheehan said his resume looks good and does not feel that there will be a problem.

Moved by Knop, seconded by Teresi to recommend Council approve the contact with QCI for inspections during the Construction Phase of the North Street Water Main Replacement Issue 1 Phase 1 Project.
AYES—Unanimous

Superintendent Jeff Sheehan said there is nothing new on Thermo Link.

Neu property easement is on hold until the weather gets better. The same situation with the fence.

Superintendent Jeff Sheehan asked for authorization to approve the purchase of a bacteria bath at a cost of \$2300.00. The

Moved by Teresi, seconded by Knop to approve the purchase of a bacteria bath in the amount of \$2300.00.

VOTE AYES—Unanimous

Moved by Knop, seconded by Teresi to adjourn.

VOTE AYES—Unanimous

President

ATTEST:

Clerk0