

REGULAR BPA

JANUARY 12, 2015

Election of Officers

Moved by Teresi, seconded by Knop to nominate Stephanie Byrne as President of the Board.
VOTE AYES—Unanimous

Moved by Byrne, seconded by Teresi to nominate Chris Knop as Vice President of the Board.
AYES—Unanimous

The meeting was called to order by President Stephanie Byrne with Fran Teresi, Chris Knop, Superintendent Jeff Sheehan, Solicitor Michele Stuck, Clerk Nancy Baldwin and Tom Hardesty.

Moved by Knop, seconded by Teresi to approve the minutes of the December 8, 2014 minutes as presented by the Clerk.
VOTE AYES—Unanimous

Revenue, Expenditure and Cash Balance reports were reviewed. Superintendent suggested that Said from Arcadis review the Revenues, Expenditure and Cash Balance reports and compare his charts to the 2014 budget amounts.

Moved by Knop, seconded by Teresi to pay the bills.
VOTE AYES—Unanimous

Eric Hedge owed \$334.05 on a water and sewer bill. Hedge has filed bankruptcy and the Board can no longer collect the charges.

Late accounts were reviewed. The Board had one question on an outstanding balance of \$610.00. The Clerk will discuss the issue with Linda Hartman.

Linda Hartman gave the Board a copy of the sur-charges and late charges that have been waived from 1993 through 2014. This is a onetime only procedure.

There was a discussion on charging a security deposit to new customers. Several questions were asked and discussed. Superintendent Jeff Sheehan suggested it be added to the agenda and reviewed and discussed at a later date when more information was available.

The Board reviewed and discussed the contract from Arcadis concerning the easement on the Neu property located on Brosius Road. The contract amount is \$4175.00.

Moved by Knop, seconded by Teresi to approve the contract with Arcadis in the amount of \$4175.00 for the easement on the Neu property located on Brosius Road.
VOTE AYES—Unanimous

The Board reviewed and discussed the re-bidding of the North Street Water Main Issue 1 Project Phase 1. The project was re-bid and downsized due to the increased cost. One application was not complete on the issue of temporary water service to residents during the replacement of the water line. The cost to re-bid and down size the project with Arcadis is \$2700.00. The bid opening will be held on January 28, 2015.

Moved by Knop, seconded by Teresi to approve the re-bid and downsizing of the North Street Water Main Replacement Issue 1 Phase 1.

VOTE AYES—Unanimous

The Board reviewed the new contract with Arcadis and recommended that Council approve the contract pending the review and approval of Solicitor Michele Stuck.

Moved by Knop, seconded by Teresi to recommend that Council approve the contract with Arcadis pending the review and approval of Solicitor Michele Stuck.

VOTE AYES--Unanimous

The Garrettsville WWTF Flow/Precipitation Comparison Report was reviewed.

Water rates will increase 7% with the January water billing.

President Stephanie Byrne asked Superintendent Jeff Sheehan if he had received any information from ODOT for damages done to the utility boxes on Main Street and missing cones from the Street Department. Superintendent Jeff Sheehan has spoken with ODOT but they claim they do not have the cones from the Street Department and nothing has been done about the invoice in the amount of \$2083.04. Solicitor Michele Stuck said unfortunately the cones were not marked Village of Garrettsville and there on no pictures of damages done to the utility boxes.

President Stephanie Byrne asked Superintendent Jeff Sheehan on the progress of the Therm O Link. Superintendent Jeff Sheehan said he has heard nothing from the EPA but does feel that Therm O Link is trying to correct the problems. They have contacted Silver Creek Plumbing. They will place a type of catch basin under the sink where the employees wash their hands and the copper will be disposed of properly.

Superintendent's Report. No action taken.

Superintendent Jeff Sheehan discussed the new employee salary schedule and changes to the Rules and Regulations. The Board was pleased with the time and research Superintendent Jeff Sheehan put forth to complete the project.

Moved by Knop, seconded by Teresi to approve the new salary schedule and Rules and Regulations.

VOTE AYES—Unanimous

Moved by Knop, seconded by Teresi to recommend Council approve Ordinance 2014-43 with changes made to the Board of Public Affairs employees pay schedule.

VOTE AYES-Unanimous

There was discussion on the Water Main Replacement for Main Street. There is discussion on placing the waterline behind the burnt area or on the front which would be Main Street. Superintendent Jeff Sheehan would like to test digs to make sure there is not rock. Superintendent Jeff Sheehan will get a written agreement with Mike Maschek to do the test digs.

President Stephanie Byrne asked Superintendent Jeff Sheehan about the fence replacement for the sanitary sewer interceptor behind Chris Knop's house. The fence is on hold due to the weather.

The electrical main feed relocation for the Waste Water Treatment Plant is still on hold. (Scotchmen Electric)

There was discussion on budget items for 2015. Superintendent Jeff Sheehan have the Board an updated progress list of projects that have been completed and projects that are pending. Items to consider for 2015 is the standpipe, raw well refurbish and electrical line burial. More discussion at the next meeting.

Moved by Teresi, seconded by Knop to adjourn.
VOTE AYES—Unanimous

President

ATTEST:

Clerk