

## BPA MINUTES

March 10, 2014

The meeting was called to order by President Stephanie Byrne with Chris Knop, Fran Teresi, Superintendent Jeff Sheehan, Solicitor Michele Stuck, Jeff Kaiser, Tom Hardesty, Mayor Rick Patrick and Clerk Nancy Baldwin.

Moved by Teresi, seconded by Knop to approve the February 10, 2014 minutes as presented by the Clerk.

VOTE AYES-Unanimous

Moved by Knop, seconded by Teresi to pay the bills.

VOTE AYES-Unanimous

The 2014 budget was reviewed. Moved by Knop, seconded by Teresi to recommend to Council to approve the 2014 budget as presented by the Clerk.

VOTE AYES-Unanimous

Late accounts were reviewed.

The letter from the Ohio EPA to Therm-O-Link regarding metal limitations was reviewed. Discussion was held regarding a written Memorandum of Understanding between the Village and Therm-O-Link. A draft copy will be forwarded to the Village consulting Engineer Said AbouAbdullah, Superintendent Sheehan and Solicitor Stuck for review, then be submitted to Therm-O-link.

The precipitation report was reviewed.

Plans for the Liberty Street Bridge are waiting approval from Arcadis. Superintendent Sheehan will attend the Portage County preconstruction meeting next week.

Preparations for the construction of the Liberty Street Bridge involved removal and trimming of some trees in the area. During the process the contractor dropped trees on the Village sanitary sewer and damaged security fencing. Superintendent Sheehan sent an e-mail to the company expressing his disapproval. Fencing was then installed to re-secure the area from pedestrian traffic.

The design and bid contract for the North Street Water Main was reviewed. Moved by Knop, seconded by Teresi to recommend to Council to approve the design and bid phase of the North Street Water main project.

VOTE AYES-Unanimous

The Oil and gas report was reviewed by Fran Teresi.

Fran asked that the well monitoring testing continue through the spring. The cost will be \$294.00 per the 17 testing wells. A purchase order will be needed for the Portage County Health department in the amount of \$4998.00.

Moved by Knop, seconded by Teresi to approve the Spring well monitoring testing not to exceed \$4998.00.

VOTE AYES-Unanimous

Fran Teresi has been asked to attend and speak at a conference in Colorado April 28, 29<sup>th</sup>.

Moved by Knop, seconded by Teresi to recommend to council a water rate increase of 7% in July 2014, 7% in January 2015, 7% in January 2016 and 2% in January each year after.

VOTE AYES-Unanimous

After receiving the final draft of the water rate study submitted by Arcadis it was discovered that one of the top ten users was accidentally omitted. An addendum including the additional consumption figures was prepared by Arcadis. Moved by Teresi, seconded by Knop to add the addendum to the water rate study.

VOTE AYES-Unanimous

Superintendent Sheehan presented a letter to the trustees informing them of the educational partnership that the Village will have with the Hiram College Bio Station.

Superintendent Sheehan asked the trustees to approve the expenditure of \$5500.00 to replace the 24 year old auto clave. Moved by Knop, seconded by Teresi to approve the expenditure not to exceed \$6000.00 to replace the auto clave.

VOTE AYES-Unanimous

Moved by Knop, seconded by Teresi to adjourn.

VOTE AYES-Unanimous

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President

ATTEST:

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Clerk