

## BOARD OF PUBLIC AFFAIRS

December 16, 2013

The meeting was called to order by President Stephanie Byrne, with Chris Knop, Fran Teresi, Solicitor Michele Stuck, Superintendent Jeff Sheehan, Councilman elect Tom Hardesty and Linda Hartman for Clerk Nancy Baldwin.

Moved by Teresi, seconded by Knop to approve the Minutes of the November 11, 2013 meeting as presented by the clerk.

VOTE AYES-Unanimous

Moved by Knop, seconded by Teresi to pay the bills.

VOTE AYES-Unanimous

Revenue, Expenditure, and Cash Balances reports were reviewed.

The Witte family at 8299 Park Avenue presented a letter to the Board asking for removal of late charges from the November bill due to a delay in receiving the bill from the post office. The trustees granted a one-time waiver of late charges in the amount of \$9.28. Subsequent requests will not be considered.

Tom Mikulski presented a letter to the trustees stating that a former tenant at 8301 Windham Street filed for bankruptcy and Tom wanted consideration to reduce the amount still owed on the account (\$1922.94). After discovering that the majority of the amount owed was late charges the trustees granted a one-time waiver of late charges in the amount of \$1922.94. Subsequent requests will not be considered.

Linda Hartman reported that the on line credit card payment option was introduced with the December billing. An instruction sheet was sent and feedback from customers has been positive.

A second draft of the delinquent water/sewer bill letter to customers was reviewed, revisions were made to clarify language used in the letter and adopted.

Highlights of the Superintendents report included Wastewater Treatment Plant employees performing a sanitary sewer inspection of all remote collection areas due to unseasonably low flow meter readings. Agrisludge Inc. pressed and disposed into a landfill 300,000 gallons of Village sludge. Due to elevated copper concentrations the sludge could not be land applied. Additional cost to the Village for pressing and landfill fees was \$13,878.55. Superintendent Sheehan met with Control Associates representative to test the Chlorine leak sensor at the Water Treatment Plant-which passed. Also inspected were the flow meters at the Wastewater Treatment Plant and found a damaged mount on the back of the recording unit and an improper installation for the meters. Work will require removal of the faulty device due to a 3 to 4 week turnaround time estimate. Work will be performed as soon as a temporary flow meter can be installed.

Items to be considered in the 2014 budget will include the Village share of the Liberty Street Bridge (reduced to \$43,350.00) and the Village portion of the Issue I North Street Water Main Replacement of \$112,000.

Other items to be considered for 2014 will include earthquake insurance and an increase in water rates- to be discussed at the February Council meeting. The Board trustees have chosen some possible considerations to be presented. Also included will be the completion of the allowable mineral discharge limits study to be completed in February or March.

Solicitor Stuck asked Superintendent Sheehan to review the Plat of the Fox Hollow subdivision. Sheehan will put his recommendations together for Planning Commission to consider application for a conditional use in January.

Moved by Teresi, seconded by Knop to adjourn.  
VOTE AYES-Unanimous

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President

ATTEST:

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Clerk