

REGULAR BOARD OF PUBLIC AFFAIRS

November 11, 2013

The meeting was called to order by President Stephanie Byrne with Fran Teresi, Chris Knop, Superintendent Jeff Sheehan, Solicitor Michele Stuck, Councilman Jeff Kaiser, Ed Urbanowicz, and Linda Hartman for Clerk Nancy Baldwin.

Visitor Ed Urbanowicz was recognized. Mr. Urbanowicz was concerned about the storm sewer near 8176 Windham Street. Since Storm sewers are maintained by the Street Department, Mr. Urbanowicz was directed to contact the Street Superintendent and Mayor Patrick.

Moved by Teresi, seconded by Knop to approve the October 7<sup>th</sup> meeting minutes as presented by the Clerk.

VOTE AYES-Unanimous

Moved by Knop, seconded by Teresi to pay the bills.

VOTE AYES-Unanimous

Revenue, Expenditure, Cash balances, and delinquent account reports were reviewed.

In an effort to address the concerns of water and sewer consumers that complained the 30 day delinquent letter was too harsh, the trustees examined the letter and made revisions to be implemented with the November billing.

Superintendent Sheehan reported that recent copper sampling of Therm-O-Link's discharge revealed copper levels that continue to be elevated and could create future sludge disposal problems. Sheehan had met with Therm-O-Link representatives in early October to discuss the elevated copper discharge issues. Therm-O-Link reported they have found and repaired operational failures and would submit a written description of their findings before the November BPA meeting. Sheehan did not receive that correspondence and will contact the company to inquire on the status. The trustees also wanted cost information on a sampling manhole for the company.

Sanitary Sewer work at 8198 Windham Street performed by Workman Industrial came in under budget. All work has been completed with the exception of final landscaping work to be completed in the spring.

There appeared to be no serious problems with the Industrial Drive standpipe and the Park Avenue elevated tower after inspections were completed by Kessler Tank. Superintendent Sheehan is waiting on the final report.

The Portage County \$615,000 Liberty Street bridge contract has been awarded to Marucci and Gaffney Excavating Company in the amount of \$480,000. After the 7.5% Board of Public Affairs portion is paid, the project comes in at a \$10,000 savings. Work will begin in January and should be completed well in advance of the original June estimate.

The formal application for North Street Issue I project is completed and the Board of Public Affairs cost will be included in the 2014 budget.

Fran Teresi reviewed the Oil and Gas Drilling report.

Earthquake insurance was discussed. In the October Council meeting, Council rejected the Boards offer to split the cost of the additional rider. The trustees discussed assuming the full cost of \$6411.00 and will include it in the 2014 budget.

The water rate study was discussed. The trustees would like to include a diagram of what the revenues, expenditures and carryover without any rate increase along with the three options that Said from Arcadis had presented in the last meeting. These four options are to be presented to Council in a work session before the February 2014 meeting.

The allowable limits discharge study will be completed by February of 2014.

The trustees would like to see emergency reporting contact information added to the Village website. Water/Sewer emergencies during regular office hours Monday through Friday should be reported to the number at the sewer plant, followed by the Clerk's office number if there is no answer at the wastewater plant. After 3PM and on weekends the Police department should be notified.

The next Board of Public Affairs meeting will be moved back one week to December 16<sup>th</sup>.

Moved by Teresi, seconded by Knop to adjourn.

VOTE AYES-Unanimous

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President

ATTEST:

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Clerk