

BOARD OF PUBLIC AFFAIRS
WORK SESSION AND REGULAR MEETING

October 7, 2013

The work session was called to order at 6:30PM with President Stephanie Byrne, Chris Knop, Fran Teresi, Superintendent Jeff Sheehan, Solicitor Michele Stuck, and Consulting Engineer Said AbouAbdallah from Arcadis, Councilmen Bob Matson and Jeff Kaiser, Mark Russell and Linda Hartman for Clerk Nancy Baldwin. Consulting Engineer Said AbouAbdallah was present to review the Water rate study. Financial and billing information from the clerks and historical and future projections from the Superintendent were compiled to examine the revenue vs. expenditures for the past few years. These revenue and expenditures were then used to forecast expenses and needed revenue for the next five years. Said presented 5 scenarios to keep the current carryover balance steady through the next five years while covering the daily expenses, loan payments and repair and updates to infrastructure. Leaving the current water rates intact, it became apparent that expenses began to exceed revenues immediately. Said reviewed the 5 scenarios with those in attendance which summarize to show that a water rate increase is in order to preserve the carry over balance and to cover the necessary expenses for the Board of Public Affairs for the next five years. Different percentages of rate increases were used in the examples to demonstrate how soon revenues would recover and again exceed expenditures without depleting the necessary carryover balance that sustains the finances of the Board of Public Affairs. The trustees have chosen three of the scenarios that they feel demonstrate the quickest recovery to the expenditure side of the finances without compromising the needed repair and maintenance projects and causing the least amount of impact to customers with increased rates. Said will provide the trustees with the figures from the three chosen scenarios and then also provide this financial information to Council members in the near future.

Said also presented a quotation to study and update the allowable mineral discharge limits currently in the Rules and Regulations of the Board of Public Affairs. The study should be completed in the next 3-4 months. The cost for the study would be \$9800.00.

At 7:35 the Regular meeting was called to order with President Stephanie Byrne, Chris Knop, Fran Teresi, Superintendent Jeff Sheehan, Solicitor Michele Stuck, and Consulting Engineer Said AbouAbdallah from Arcadis, Councilmen Bob Matson and Jeff Kaiser, Mark Russell and Linda Hartman for Clerk Nancy Baldwin.

The Trustees had asked Mark Russell to attend the meeting to answer questions about adding an earthquake endorsement to the current Village Insurance policy held by Russell Ellerhorst Insurance. Mark stated the cost for endorsement would be \$6411.00 a year. Mark added that the Village could not pick and choose which structures to cover; the endorsement would cover all Village structures. Clerk Baldwin had told the trustees that this cost could be split between the Village and the Board of Public Affairs.

Moved by Teresi, seconded by Knop to recommend to Council that the Earthquake endorsement be added to the current policy for the Village at a cost of \$6411.00 with the Board of Public Affairs offering to split the endorsement cost.

VOTE AYES-Unanimous

Moved by Knop, seconded by Teresi to approve the minutes from the September 9, 2013 meeting as presented by the Clerk.

VOTE AYES-Knop, Byrne

ABSTAIN-Teresi

Moved by Knop, seconded by Teresi to pay the bills.

VOTE AYES-Unanimous

As the Record Courier reported, the Liberty Street bridge replacement bids will be opened this month with the project to be completed June of 2014.

The police Department contacted water/sewer personnel at 11:30PM September 7th about a backed-up Sanitary Sewer at 8137 high Street. The backup was caused by excessive root obstruction in the Village collection system. Dynamerican was called and had the sanitary sewer line flowing by 4AM. Dynamerican returned on September 11 and thoroughly cleaned all of Maple Avenue.

It was noted that the resident at 8137 High Street did not know who to contact for their emergency. The trustees would like to see Emergency numbers placed on the Village web-site for future reference.

Superintendent Sheehan also reported that 410 feet of 8" water main was installed along Liberty Street between 10301 and 10305 Liberty. The line was disinfected, pressure tested and bacteria tested and put in to service 10/2/13.

Superintendent Sheehan noted that both the Park Avenue water tower and in the Industrial Drive standpipe are past their routine maintenance inspection periods. Sheehan obtained an estimate from Kessler Tank for inspection and cleaning of the Park Avenue tower of \$1500.00 and the Industrial Drive standpipe for \$3850.00.

Moved by Knop, seconded by Teresi to approve an amount not to exceed \$5500.00 for the inspection and cleaning of the Park Avenue Water tower and the Industrial Drive standpipe.

VOTE AYES-Unanimous

Solicitor Stuck composed a revised Landlord Information Form per the Boards request. It was decided to insert a 14 day limit for landlords to pay final or delinquent bills. After review, Fran Teresi motioned and Chris Knop seconded to adopt the revised Landlord Information Form.

VOTE AYES-Unanimous

Superintendent Sheehan then discussed the copper levels at the Wastewater Treatment Plant. Raw values have decreased but samples collected from sludge holding inventory were above permit limits. Due to these elevated concentrations the sludge will have to be pressed and hauled to a landfill. Cost to perform the work will increase removal expenses from 6-1/4 cents per gallon to 8-1/2 cents with a \$55.00 per wet ton landfill fee. Sheehan estimated that these additional costs should not exceed \$10,000.

Moved by knop, seconded by Teresi to approve the up to \$10,000 for additional sludge disposal costs.

VOTE AYES-Unanimous

Discussion was held regarding copper discharge from Therm-o-Link Inc. Superintendent Sheehan had met with representatives from Therm-o-Link who informed Sheehan that monthly sampling of the facility discharge had begun and that multiple operational corrections have been disconnected and corrected. Correspondence detailing these issues will be sent to the Village before the November meeting.

After some discussion regarding the proposed metals limitations study presented by Arcadis Knop moved, Teresi seconded to approve an amount not to exceed \$9800.00 for the Local limits Justification Study.

VOTE AYES-Unanimous

Moved by Teresi, seconded by Knop to adjourn.

VOTE AYES-Unanimous

President

ATTEST:

Clerk