

BPA MINUTES

March 11, 2013

President Stephanie Byrne called the meeting to order with Chris Knop, Fran Teresi, Solicitor Michele Stuck, and Superintendent Jeff Sheehan, Council people Bob Matson, Jeff Kaiser, Becky Harrington, Chris Anderson, Mayor Rick Patrick, and Linda Hartman for Clerk Nancy Baldwin.

Moved by Teresi, seconded by Knop to approve the February 11, 2012 minutes as presented by the clerk.
VOTE AYES-Unanimous

Moved by Knop, seconded by Teresi to pay the bills.
VOTE AYES-Unanimous

Revenue, Expenditure, Cash balances reports were reviewed.

Delinquent Bill Report was reviewed. The delinquent bill letter sent to delinquent water and sewer customers was revised to reflect the change in the amount of days an account can remain unpaid before disconnection from 60 to 30 days. The revised letter will start being sent out at the end of March. Moved by Knop, seconded by Teresi that if payment arrangements are made, a customer must pay the delinquent portion plus the new billing within 30 days.
VOTE AYES-Unanimous

Superintendent's report was reviewed. Superintendent Sheehan discussed the Issue I application that Village consulting engineer Arcadis has assisted the Village in preparing for the 106 year old water line replacement on North Street. Sheehan noted that for financial reasons the project has been broken up into two phases. The current Phase I application will be for repair of the first approximate 1600 feet of the North Street water line from the State Route 88/82 intersection North to Kar-a-Bru Drive subdivision.

Moved by Knop, seconded by Teresi to make application with Ohio Public Works for Issue I funding for North Street water main replacement project, Phase 1 in the amount of \$328,200.
VOTE AYES-Unanimous

Moved by Knop, seconded by Teresi to approve the purchase of a new Dissolved Oxygen probe and meter for the Wastewater Treatment Plant not to exceed \$3000.00.
VOTE AYES-Unanimous

Superintendent Sheehan presented quotes for the conversion of the Onan Generator from an interior to an exterior application and installation to supply the emergency power to Water Treatment Plant.

Moved by Knop, seconded by Teresi to replace the breaker panel at the Water Treatment Plant at a cost not to exceed \$1490.00 to be performed by Scotchman Electric.
VOTE AYES-Unanimous

Moved by Teresi, seconded by Knop to approve the electrical work for the storage building at the Water Treatment Plant at a cost not to exceed \$1696.00 to be performed by Scotchman Electric.
VOTE AYES-Unanimous

Moved by Teresi, seconded by Knop to approve the quote for the Water Plant Generator including material and labor at a cost not to exceed \$12,742.00 to be performed by Scotchman Electric.
VOTE AYES-Unanimous

Moved by Teresi, seconded by Knop to approve the quote to convert the Onan Generator from an interior unit to an exterior application at a cost not to exceed \$13765.00 to be performed by Com-Fab Inc.

VOTE AYES-Unanimous

The Issue 2 State Street water main replacement project should be complete once landscaping is done spring 2013.

Surveying has begun at the Liberty Street Bridge over eagle creek with construction beginning sometime this year.

Fran Teresi presented the oil/gas drilling and water monitoring update.

The landscaping on the earthen mound behind the 10768 Liberty Street property at the Wastewater Treatment Plant was discussed. Superintendent Sheehan met with landscaper Matt Eisenmann to discuss a solution to replant trees and ground cover that had died.

Moved by Knop, seconded by Teresi to approve the purchase of 4- 4ft. Norway spruce at a cost not to exceed \$400.00 and no mow fescue seed to be planted when it is seasonable at a cost not to exceed \$300.00.

VOTE AYES-Unanimous

The option to pay utility bills on line as presented by the Billing clerk will be tabled until the Village Clerk is available to fully explore this option. The enforcement of the delinquent bill policy covering just 30 days will begin at the end of March.

Solicitor Stuck was asked to change the section in the rules and regulations of the Board of Public Affairs regarding collection of unpaid water rents to reflect the current laws of the Ohio Revised code to be presented and discussed at the April meeting.

Superintendent Sheehan asked for approval of two seasonal laborers from May through August.

Moved by Knop, seconded by Teresi to approve two seasonal laborers from May to August at a rate of \$8.50/hr.

VOTE AYES-Unanimous

Superintendent Sheehan noted that Viets Water Hauling is in the process of changing ownership and according to the Board of Public Affairs Rules and Regulations they can remain a bulk hauling customer since it is not a new account.

Ordinance 2010-66 will be modified to allow the sale of scrap metals at the current price.

Moved by Knop, seconded by Teresi to adjourn.

VOTE AYES-Unanimous

President

ATTEST:

Clerk