

BOARD OF PUBLIC AFFAIRS

February 11, 2013

The meeting was called to order by Stephanie Byrne with Fran Teresi, Superintendent Jeff Sheehan, Jeff Kaiser, Bob Matson, Mayor Rick Patrick, Solicitor Michele Stuck, Said AbouAbdallah from Arcadis, and Linda Hartman. Chris Knop and Clerk Nancy Baldwin were absent.

Moved by Teresi, seconded by Byrne to approve the minutes with the correction of Frans meeting date as presented by the clerk.

VOTE AYES-Unanimous

Moved by Teresi, seconded by Byrne to approve the bills.

VOTE AYES-Unanimous

Revenue, Expenditure and Cash balances and delinquent accounts were reviewed.

Said AbouAbdallah from Arcadis was present to present the 2012 Village sewer utility spreadsheet. Said reported that the finances were in excellent shape. Said suggested the Board look into ways to earn more interest on the cash balance. Superintendent Sheehan suggested that the Board also consider having Arcadis prepare a rate study for the water utility. This study would be used to plan and budget future water projects and to see if current rates are adequate. President Byrne asked Arcadis to present a cost proposal to prepare this analysis.

Superintendent Jeff Sheehan reviewed the January Superintendents report. Jeff mentioned that two mains and 2 service lines had broken and been repaired during the month. Excavation of one of the trenches caused damage to a sewer lateral nearby. Village personnel excavated and repaired the damaged pipe and had A-1 drain clean the entire line the following day. Jeff also reviewed the precipitation and project inventory report.

Fran Teresi reviewed the oil/gas drilling update. Fran will be sending letters to the well drilling participants informing them that the records are public information.

Billing clerk Linda Hartman asked if there was interest in the capability of paying the utility bills on line. The details of the process will also need to be approved by the Village Clerk before implementation. Linda was asked to gather further details and report back. Linda also recommended that a 30 day delinquent bill policy be implemented to replace the 60 day policy currently being used. Solicitor Stuck read her current copy of the regulations and found the 30 day adjustment to the 60 day policy had been made. All seemed to be in favor but will wait to hear from the Clerk and Chris Knop.

Moved by Teresi, seconded by Byrne to adjourn.

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President

ATTEST:

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Clerk