

REGULAR BPA

December 12, 2011

The meeting was called to order by President Stephanie Byrne, with Chris Knop, Fran Teresi, Solicitor Michele Stuck, Superintendent Jeff Sheehan, Mayor Craig Moser, Councilman Bob Matson and Jeff Kaiser, and Linda Hartman for Clerk Nancy Baldwin.

Moved by Teresi, seconded by Knop to approve the November 7, 2011 meeting minutes.
VOTE AYES-Unanimous

Moved by Knop, Seconded by Teresi to pay the bills.
VOTE AYES-Unanimous

Revenue, Expenditure and Cash Balances were reviewed.

Jobs and Family Services sent a letter requesting the late charges be removed from 8148 Center St (Jennifer Latimer) water and sewer account. After reviewing the past list of waived/excused fees, late fees have been waived once for this account, therefore the trustees denied this request. Jeff was asked to check to see if high consumption is a contributing factor.

Debbie Darling sent a written request asking for late fees be removed from her water and sewer account as she had paid her bill on time in the drop box. The check was never received by the clerk and Ms. Darling stated her check was not cashed.

Moved by Knop, seconded by Teresi to grant a one-time waiver of the late fee from 11085 North St (Debbie Darling) in the amount of \$26.41 if she so chooses.
VOTE AYES-Unanimous

Superintendent Sheehan reported that an area resident served 20 hours of community service at the two facilities. Chris Knop wanted to know if the Village Insurance covers these people when they serve in the Village. In the future to Village Clerk is to be notified prior to start date to include in coverage.

Moved by Knop, seconded by Teresi to move forward with the Pre-Utica drilling activity baseline ground water monitoring program with Professor Dick from Youngstown State with a cost not to exceed \$18,692.00 .
VOTE AYES-Unanimous

Superintendent Sheehan will ask Ohio Drilling for location addresses for the sample sights and a cost estimate for emergency source protection for budgetary purposes. Solicitor Stuck will compose agreements with sample locations to include four test sights, two with the study and two after the study.

Alloway will do the sample testing for the ground water monitoring program.

Moved by Knop, seconded by Teresi to appoint Fran Teresi as the liaison with Professor Dick and his staff from Youngstown State.

The trustees reviewed the BPA rules and regulations with regard to limiting truck size for hauling bulk water. Solicitor Stuck stated that the Village of Garrettsville Codified Ordinances Traffic Code section 339.02 addresses the oversize or overweight vehicles operation on state routes and therefore does not need to be restated in the BPA rules and regulations.

The Center Street lift station repair work and the water plant roof coating will be included in the 2012 projects.

Mayor Moser invited the trustees to the next Joint Economic Development meeting at the Village Hall on January 18th at 7:30 PM and on January 5th at noon.

Moved by Knop, seconded by Teresi to enter into Executive session for reasons of personnel.
VOTE AYES-Unanimous

Moved by Knop, seconded by Teresi to come out of executive session to adjourn.
VOTE AYES-Unanimous

President

ATTEST:

Clerk