

BOARD OF PUBLIC AFFAIRS

September 12, 2011

The meeting was called to order by President Byrne with Fran Teresi, Chris Knop, Superintendent Jeff Sheehan, Solicitor Michele Stuck, Jeff Kaiser, Mayor Moser, Bob Matson, and Linda Hartman for Clerk Nancy Baldwin.

Moved by Knop, seconded by Teresi to approve the August 8<sup>th</sup> minutes as presented by the Clerk.  
VOTE AYES-Unanimous

Moved by Knop, seconded by Teresi to pay the bills.  
VOTE AYES-Unanimous

Revenue, Expenditure, Cash Balances reports were reviewed.

Superintendent Sheehan informed the trustees that Joe Dickey Electric was verbally notified that the Village would hold them liable for penalties because of electrical work delays at the Waste Water Treatment Plant Expansion project.

Moved by Knop, seconded by Teresi to waive the \$25.00 temporary water usage fee and the \$6.15 minimum charge for Praise Assembly of God church.  
VOTE AYES-Unanimous

Karen Clyde submitted a request for the trustees to consider cleaning the dirt from the homes along Liberty St that may have gotten dust from the Wastewater Plant Expansion. The trustees said they were sorry but would not take any action.

Moved by Knop, seconded by Teresi to pay Matt Eisenmann a down payment of \$12,200.00 to purchase the shrubs and trees for the earthen mound behind 10678 Liberty St.  
VOTE AYES-Unanimous

Mayor Moser requested a general cost estimate for removal of the water main on the Liberty Street Bridge near Water Street so that the existing bridge could be opened to foot traffic. Superintendent Sheehan presented estimates from the Village consulting engineer. After some discussion the trustees decided to select the option where the water main would be attached to a separate walkway. This project will be advertised as a supplemental contract with the State Street Water Main project.

Moved by Knop, seconded by Teresi to recommend to Council to allow Arcadis to prepare engineering related to the cost and design of the elevated support system and walkway for the water main located under the Liberty St Bridge near Water St.  
VOTE AYES-Unanimous

Frank Aldrich submitted a letter to the trustees advising him that he is trying to sell his bulk water hauling business and requested that the Board amend the proposed bulk water Ordinance to include ownership transfer for existing customers.

Moved by Tesesi, seconded by Knop to recommend Ordinance 2011-47 an Ordinance amending Section 921.01(d) of the Codified Ordinances of the Village of Garrettsville, to Council with the two changes and one amendment from the Board of Public Affairs. The changes were to strike the language in the second paragraph of 921.01(d) "Existing bulk water accounts may not be assigned or transferred", and adding a third paragraph to say: a temporary water use permit may be granted at the discretion of the Water Superintendent for any special event or activity of limited duration (less than one month and less than 5,000 gallons per day). All applicants must set up a billing account with the Village Clerk, fill out a bulk water use permit and pay all applicable fees. All temporary water usages shall be metered at the bulk station or by a water meter supplied by the Village. Temporary uses are subject to bulk rates and are payable at the next monthly billing cycle. All applications exceeding one month's duration or 5,000 gallons per day shall require Board of Public Affairs approval. All temporary permits may be revoked at the discretion of the Water Superintendent.

VOTE AYES-Unanimous

Ohio EPA District Representative Kathryn Epp sent an updated map of the actual areas of underground water travel based on Garrettsville's glacial feed valleys. After discussion several questions arose as to the direction and rate of flow from the surrounding townships into the well fields. EPA and a hydrogeologist will be consulted for advice on these questions and on where best to locate monitoring wells. BPA is also considering approaching Nelson and Hiram Township residents for permission for on-going water sampling from private wells in lieu of constructing monitoring wells.

Moved by Teresi, seconded by Knop to recommend to Council that the Village Clerk make written request to Mike McCormac from the Division of Mineral Resources Management, for copies of drilling permit applications located within the village limits as they occur and provide the DMRM with a proper e-mail address ([water@garrettsville.org](mailto:water@garrettsville.org)) for such correspondence.

VOTE AYES-Unanimous

The trustees requested a letter be sent to Nelson Township encouraging the trustees to request copies of permit applications and consider sharing their information with the Village of Garrettsville and the Village would then share the same information in return.

The trustees discussed reviewing the rules and regulations for safety reasons regarding the number of trucks and the volume of bulk water sales.

Moved by Knop, seconded by Teresi to adjourn.

VOTE AYES-Unanimous