

BOARD OF PUBLIC AFFAIRS

JANUARY 10, 2011

The meeting was called to order by President Stephanie Byrne, with Chris Knop, Fran Teresi, Mayor Moser, Superintendent Jeff Sheehan, Bob Matson, Jeff Kaiser, and Linda Hartman for Clerk Nancy Baldwin.

Stephanie Byrne entertained nominations for Board President. Fran Teresi nominated Stephanie Byrne Chris Knop seconded.

VOTE AYES-Unanimous

Stephanie Byrne entertained for nominations for Board Vice President. Stephanie nominated Chris Knop. Fran Teresi seconded.

VOTE AYES-Unanimous

Moved by Knop, seconded by Teresi to accept the minutes from the December 6, 2010 meeting as presented by the clerk.

VOTE AYES-Unanimous

Moved by Knop seconded by Teresi to pay the bills.

VOTE AYES-Unanimous

Revenue, Expenditure, and Cash Balances reports were reviewed.

Jason Hamilton had submitted a letter asking for consideration of the surcharge in the amount of \$238.78 to be removed. The trustees would like to wait until the water billing comes out at the end of January 2011 to be considered again at the February meeting.

Richard Garrett had submitted a letter asking for consideration of the surcharge in the amount of \$190.09 to be removed. Mr. Garrett has corrected the sump pump violation and has passed inspection. The surcharge can now be waived in the amount of \$190.09.

Don Hofstetter has submitted a letter asking for the surcharge in the amount of \$1021.27 to be removed. Don said that he has made the necessary repairs and is having a plumber install new meters for each of the three apartments.

Moved by Knop, seconded by Teresi to waive the surcharge in the amount of \$1021.27 for Don Hofstetter.

VOTE AYES-Unanimous

The Superintendents report was reviewed. Work has begun on the Wastewater Treatment Phase I Expansion project.

A financial review will be forth coming after Nancy and Jeff meet with Said in the next two months to update the financial spreadsheet. After which consideration may be given to the current 60 delinquency policy, the commercial sewer user classification, and a reduction in the penalty percentage for late bills.

Gary Martins home at 10667 Liberty St has passed county inspection for the interior plumbing changes and the sanitary sewer is connected to the Village collection system.

Superintendent Sheehan will be obtaining cost estimates in the next few months to make the repairs to the Brosius Rd reservoir.

No word yet on the State Street Issue I project.

Stephanie Byrne and Superintendent Sheehan will complete the NOPEC grant application and submit it for approval before the February 28, 2011 due date.

A news letter will be sent to water customers in January notifying customers about the monthly water billing in April 2011.

Superintendent Sheehan briefly covered projects to be considered for the 2011 budget. A listing will be reviewed in February.

After some discussion the BPA decided that it will be the clerk's responsibility to make sure future revisions to the rules and regulations are updated and distributed to the trustees, solicitor, and superintendent.

Motion to adjourn was made by Fran Teresi, seconded by Knop.
VOTE AYES-Unanimous

President

ATTEST:

Clerk

