

BOARD OF PUBLIC AFFAIRS

DECEMBER 6, 2010

The meeting was called to order by President Stephanie Byrne, with Chris Knop, Fran Teresi, Mayor Moser, Solicitor Stuck, Superintendent Jeff Sheehan, Bob Matson, Jeff Kaiser, Bob and Jean Farley, and Linda Hartman for Clerk Nancy Baldwin.

Mayor Moser informed the Board that negotiations were again under way with T-Mobile to place their equipment on the Park Avenue water tower. The previous contract has expired. More information will be coming.

Jason Hamilton had submitted a letter asking for consideration of the surcharge in the amount of \$238.78 to be removed. The trustees would like to wait until the December readings have been taken. This request will be tabled until the January meeting and the late charges suspended.

Richard Garrett has submitted a letter asking for consideration of the surcharge in the amount of \$190.09 to be removed. Mr. Garrett had a water softener that was malfunctioning and has plans to repair it. The trustees have asked that a letter be drafted to Mr. Garrett giving him 30 days to correct a sump pump violation and then the surcharge of \$190.09 would be excused and late charges be suspended through the 30 days.

Moved by Knop seconded by Teresi to draft a letter giving Mr. Garrett 30 days to correct a sump pump violation after which the surcharge of \$190.09 would be excused. Late charges will be suspended through the 30 days.

President Byrne has requested the late charge of \$13.29 be removed due to a clerical error from the account at 8204 Center St.

Move by Knop, seconded by Teresi to remove the late charge in the amount of \$13.29 from the account at 8204 Center St.

VOTE AYES-Unanimous

Superintendent Sheehan reviewed the Superintendent report.

Equipment has been brought to location to begin the sanitary sewer expansion.

The tie-in at Gary Martins home on Liberty Street is done except for pouring the floor.

Due to temperature issues the Brosius Road reservoir repairs have been postponed until spring.

The Clerk has sent the appropriate documents but not received a response from the Issue I State St. Water project.

The 1880.00 pounds of scrap iron from the obsolete meters yielded \$3760.00 from C and B Recycling.

Bob and Jean Farley approached the Board of Public Affairs regarding the sanitary sewer billing for their commercial property at 8052 State St. They requested a clarification on employee count (full and part time employees) and asked the Board to consider a new category that would cover small business with two (2) to five (5) employees. Currently business owners are responsible for reporting the number of employees to the billing clerk for the proper billing amount to be recorded. The question was raised and discussed if there might be a more accurate way of tracking the number of employees or a different way to bill small businesses. The billing clerk reported that there are 19 customers who are in this category. President Byrne asked Solicitor Stuck to gather commercial sewer billing information from other communities for review at the January meeting.

President Byrne along with those in attendance congratulated and expressed their gratitude to Superintendent Sheehan for his 30 years of service to the Village of Garrettsville. Mayor Moser added that Mr. Sheehan's quality of work is exemplary.

Moved by Teresi, seconded by Knop to enter into executive session for reasons of 2010 pay increases.

VOTE AYES-Unanimous

Moved by Knop, seconded by Teresi to return to the regular meeting.

VOTE AYES-Unanimous

Moved by Knop, seconded by Teresi to adjourn.

VOTE AYES-Unanimous

President

ATTEST:

Clerk