

REGULAR BPA MINUTES

OCTOBER 11, 2010

President Byrne called the meeting to order with Mayor Moser, Bob Matson, Fran Teresi, Chris Knop, Jeff Sheehan, Solicitor Michele Stuck, Dave Harrington, Jeff Kaiser and Linda Hartman for Clerk Baldwin.

Moved by Knop seconded by Teresi to approve the September 6, 2010 minutes as presented by the Clerk.

VOTE AYES-Unanimous

Moved by Knop, seconded by Teresi to pay the bills.

VOTE AYES-Unanimous

Revenue, Expenditure, and Cash Balances reports were reviewed. President Byrne reported on the loans that were paid off and that were soon to be paid off.

President Byrne inquired about the status of the 1992 Chevy village truck. Superintendent Sheehan will get vehicle information to Rick Patrick to advertise on e-bay.

Dave Harrington presented preliminary plans for a 120 multi family unit senior housing development on the old Clover Lea subdivision at Wheeler Rd and State St. Items discussed included water and sewer concerns, 5 year bonding the Village previously requested, and reductions in tap in fees. Ordinance 923.14 (b) (4) states that where special conditions exist, the Board of Public Affairs Trustees may make adjustments as it deems fair and just. The Board of Public Affairs trustees have decided to review the current rates and see if adjustments are necessary. Mr. Harrington felt the water tap in rates were reasonable and he asked the trustees to consider his proposal of \$10,000 per quad unit for sewer capacity charges. Discussion was also held regarding an agreement between the developer and the Village for a five year water and wastewater infrastructure agreement. Solicitor Stuck will prepare a draft concerning the details presented.

Delinquent accounts were discussed. Mega plastics submitted a letter for consideration of surcharges to be waived on a high usage from the previous quarter. This consideration will be tabled for November meeting after the water has been billed and the exact surcharge amount is calculated.

Linda Hartman presented letters from Ms. Howells regarding her delinquent bill. Dottie had said she would be present and could not make arrangements to pay her bill in full within the 60 days required by the BPA policy. The trustees asked that a letter and payment arrangements be drafted for Ms. Howells explaining the

Boards policy and that payment in full would need to be made within 60 days to avoid disconnection.

Elaine Zahurak has written the trustees asking for consideration of the waiver of late charges incurred by her tenant at 8120 High St. apartment A on a high consumption water bill.

Moved by Teresi, seconded by Knop to waive the late charges totaling \$64.08 on Elaine Zahuraks property at 8120 High St. apartment A. Ms. Zahurak will be notified that this is a one time consideration.

VOTE AYES-Unanimous

Moved by Knop seconded by Teresi to recommend to Council changes to the water and sewer rate Ordinances number 921 and number 923 for the transition to monthly water billing.

VOTE AYES-Unanimous

The trustees asked that the County Engineer be contacted for the Portage County tap in rates for multiple unit structures.

Superintendent Sheehan asked the trustees to consider expending \$4-\$6000.00 for the replacement of a leaking manhole and sanitary sewer line located under the driveway apron at the Garfield Terrace apartments owned by Tulip Ltd.

Superintendent Sheehan also requested four days cleaning and filming of various sewer lines with a cost of approximately \$1800.00 a day. President Byrne said that this is a previously budgeted expenditure and that should take place as Sheehan found time to do so.

Superintendent Sheehan asked for suggestions for scrapping the 600 plus old brass meter bodies.

Move by Knop seconded by Teresi to recommend to Council to scrap the meters after obtaining three quotes from various salvage dealers for the best pricing.

VOTE AYES-Unanimous

Move by Knop, seconded by Teresi to adjourn.

VOTE AYES-Unanimous

President

ATTEST:

Linda Hartman