

REGULAR BPA

MARCH 8, 2010

The meeting was called to order by President Stephanie Byrne with Chris Knop, Fran Teresi, Superintendent Jeff Sheehan, Solicitor Michele Stuck, Clerk Nancy Baldwin, Bob Matson, Jeff Kaiser, Rick Patrick, Mayor Craig Moser and Pam Rohrbaugh.

Moved by Knop, seconded by Teresi to approve the minutes of the February 8, 2010 as presented by the Clerk.

VOTE AYES—Unanimous

Moved by Teresi, seconded by Knop to pay the bills. Included in the invoice approval is a check that was processed on February 19, 2010 in the amount of \$15,100.00 made out to the Treasurer of the State of Ohio for the Permit To Install the Wastewater Treatment Plant Expansion Phase 1.

VOTE AYES—Unanimous

Revenue, Expenditure and Cash Balance reports were reviewed

Pam Rohrbaugh was present to discuss her water and sewer bill. She had applied for assistance from PRC and was approved for \$600.00. She asked the Board if they would consider suspending the late charges on her account for January and February. It took two months before the Clerk received the money for her account. The Board agreed to suspend the late charges for January and February providing that she keeps the payment arrangement for the balance on the account. If the payment agreement is not met the suspended late charges will be reapplied to the account and the water will be turned off. Water will not be turned on until the balance is paid in full. Pam also asked the Board to consider suspending late charges for residents who are waiting for payments from PRC. The Board will review these cases on an individual basis.

Moved by Teresi, seconded by Knop to approve the suspension of late charges on Pam Rohrbaugh's account for January and February. If the payment agreement is not met the suspended late charges will be reapplied to the account and the water will be shut off.

VOTE AYES—Unanimous

Linda Hartman gave the Board a report of unpaid Final Water and Sewer bills. Solicitor Michele Stuck reviewed these accounts and is taking action on some of these accounts. There is one account for Dale Campbell that is not collectible in the amount of \$213.60. Solicitor Michele Stuck suggested that this account be written off.

Moved by Knop, seconded by Teresi to write off the account of Dale Campbell in the amount of 213.60.

VOTE AYES—Unanimous

Late accounts were reviewed. President Stephanie Byrne told the Board that she spoke with Linda Hartman and the collection policy is working on these accounts.

The WWTF Flow/Precipitation Comparison was reviewed.

Superintendent's Report.

Superintendent Jeff Sheehan met with Said from Arcadis to review the Permit To Install application package for the Wastewater Treatment Plant Expansion Project Phase 1 submittal to Ohio EPA. This review should be complete in 4 to 5 weeks, which would put the project up for bid in May and construction in the fall.

Ohio Drilling chemically cleaned #20 raw well and serviced the pump and motor. The project cost came in under budget.

Said from Arcadis is researching repair options to fix the leaking Brosius Road reservoir.

Superintendent Jeff Sheehan reviewed the Unaccounted for Water Report for 2009.

Superintendent Jeff Sheehan is in the process of getting information on purchasing a new truck. More discussion later.

Superintendent Jeff Sheehan gave the Board a copy of the letter sent to Dave Crane concerning trees that will be removed from the right-of-way on his property to replace the failing existing sanitary on White Street.

Council approved the bid from Utility Service and Supply Inc. for the purchase of 300 radio read water meter at a cost of \$52,200.00.

The tree planting at the Water Department is scheduled for April 17, 2010. Peggy Shay is gathering students to help with the planting.

Superintendent Jeff Sheehan asked the Board for approval to purchase fuel and other equipment at a cost not to exceed \$5000.00 for the Street Department. This is in appreciation for the work done by the Street Department for the Board.

Moved by Knop, seconded by Teresi to approve the purchase of fuel and other equipment at a cost not to exceed \$5000.00 for the Street Department.

VOTE AYES—Unanimous

The Board has rescheduled the April meeting. The meeting will be held on April 12, 2010.

Moved by Teresi, seconded by Knop to adjourn.

VOTE AYES—Unanimous

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President

ATTEST:

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Clerk