

REGULAR BPA

FEBRUARY 8, 2010

The meeting was called to order by President Byrne with Chris Knop, Fran Teresi, Solicitor Michele Stuck, Superintendent Jeff Sheehan, Clerk Nancy Baldwin, Said from Arcadis, Karen Clyde, Mayor Craig Moser, Jeff Kaiser and Bob Matson.

Moved by Teresi seconded Knop to approve the minutes of the January 11, 2010 meeting as presented by the Clerk.

VOTE AYES—Unanimous

Said from Arcadis was present to discuss the Wastewater Treatment Expansion projection budget. The revenue, expenditure and cash balances are on target. Said gave the Board a Power Point presentation.

Moved by Teresi, seconded by Knop to pay the bills.

VOTE AYES—Unanimous

Revenue, Expenditure and Cash Balance Reports were reviewed.

The 2010 Budget was reviewed.

Late accounts were reviewed. Linda Hartman gave the Board a letter concerning two more large accounts. Jennifer Latimer has a balance of \$886.80 and Lisa Ehrhart has a balance of \$859.37. The Board agreed to remove late charges in the amount of \$406.29 for Lisa Ehrhart and late charges for Jennifer Latimer in the amount of \$706.83. The Board also agreed to give the customers six months to pay off the balance and waive the late charges as long as the payments are made on time. If these agreements are not kept the late charges will be applied back on the accounts.

Moved by Teresi, seconded by Knop to waive late charges on Lisa Ehrhart in the amount of \$406.29 and Jennifer Latimer in the amount of \$706.83. Late charges will be waived for six months and the balance must be paid in full. If the agreement is not kept late charges will be applied back on the accounts.

VOTE AYES—Unanimous

Superintendent Jeff Sheehan discussed the purchase of a new truck. The State Bid is \$16900.00. He will speak with local dealers and get prices from them.

Superintendent's report.

Precipitation Report was reviewed.

Superintendent Jeff Sheehan and Fire Chief Dave Freiss did an audit on fire hydrants. There are currently 209 fire hydrants in the Village of Garrettsville.

Superintendent Jeff Sheehan reviewed a quote from Ohio Drilling Company to clean and repair Well #20 at a cost not to exceed \$25000.00.

Moved by Teresi, seconded by Knop to approve Ohio Well Drilling Company quote to clean and repair Well #20 at a cost not to exceed \$25000.00.

VOTE AYES—Unanimous

Superintendent Jeff Sheehan received a letter from Christine Crane concerning the removal of trees that are located in the right of way on her property on White Street. Superintendent Jeff Sheehan will send a letter detailing the reasons for the repair work.

Superintendent Jeff Sheehan reviewed the two bids for the radio read water meters. The bid from HD Supply Water Works was rejected the bid was for only part of the water meter. Utility Service and Supply Inc. bid was \$52,200.00.

Moved by Knop, seconded by Teresi to recommend that Council approve the bid from Utility Service and Supply Inc. in the amount of \$52,200.00.

VOTE AYES—Unanimous

Superintendent Jeff Sheehan spoke with Ed Seigerst about Issue 1 Projects for 2010. The Board will apply for the State Street Water Line Replacement.

Superintendent Jeff Sheehan told the Board that the engineering fees for Forest/Elm Street were \$10,000.00 under the budgeted amount.

The Board wants a review of the Water Treatment Plant budget for the carry over comparison.

The Board approved the proposed changes to the Rules and Regulations regarding collection of unpaid rents (water and sewer.) Copies of Rules and Regulations will be given to the Board members.

Moved by Knop, seconded by Teresi.

VOTE AYES—Unanimous

President

ATTEST:

Clerk