

REGULAR BPA

MARCH 9, 2009

The meeting was called to order by President Stephanie Byrne with Chris Knop, Fran Teresi, Superintendent Jeff Sheehan, Attorney Bob Mishler, Clerk Nancy Baldwin, Jeff Kaiser, Bob Matson, Mayor Craig Moser and Jim Mayer.

Stephanie Byrne asked for a moment of silence for Solicitor Mark Manlove.

Moved by Knop, seconded by Teresi to approve the minutes of the February 9, 2009 as presented by the Clerk.

VOTE AYES—Unanimous

Moved by Knop, seconded by Teresi to pay the bills.

VOTE AYES—Unanimous

Revenue, Expenditure and Cash balance reports were reviewed.

The Clerk asked the Board for authorization to approve a Then and Now purchase order and to pay Ohio Drilling for the overage on the rehab of well #19. Superintendent Jeff Sheehan had given the Board an explanation for the overage of \$3930.00.

Moved by Knop, seconded by Teresi to approve a Then and Now purchase order and pay Ohio Drilling \$3,930.00 for the rehab of #19 well.

VOTE AYES—Unanimous

Jim Mayer was present to ask the Board for a reduction in water and sewer rates for the Historical Society. He explained to the Board the rates they were paying for water and sewer (monthly sewer charge and minimum water charge quarterly) and felt that they were being over charged for what they used. The Historical Society has two building one building has an apartment. Jim Mayer asked if the Historical Society could have just one water line for both buildings? After discussion the Board decided to think about the situation and discuss it at a later date.

Superintendent's report. No action taken.

There was discussion on the unaccounted water report. Fran Teresi asked if the water department flow meters could be inaccurate? Superintendent Jeff Sheehan said they are tested for accuracy and that should not be a problem. Superintendent Jeff Sheehan said a lot of the water meters in town are old, hydrant flushing and water line breaks also account for water loss. The unaccounted water is minimal.

Superintendent Jeff Sheehan told the Board that the bids for the Forest and Elm Street Water Main Replacement Issue 1 Project were opened on Friday and the low bidder was

Grade Line Inc. at \$235,036.90. Said from Arcadis will give his recommendation. The Board will give this recommendation to Council for the March meeting providing Said from Arcadis has recommended the contractor.

Moved by Knop, seconded by Teresi to recommend that Council approve Grade Line Inc. as the low bidder in the amount \$235,036.90 pending the recommendation from Said.  
VOTE AYES—Unanimous

Superintendent Jeff Sheehan asked the Board to consider hiring an inspector for the Forest and Elm Street Water Main Issue 1 Project. QCI has done inspections for Board projects in the past but they are full-time inspectors they don't have part-time. Arcadis could put a part-time engineer on the project to inspect. The estimated cost could be \$15,000.00 to \$16,000.00 for the project. The Board asked for a formal cost proposal.

Superintendent Jeff Sheehan told the Board that #19 well is back in service.

There was discussion on a 2010 Water Line Replacement Issue 1 Project. Superintendent Jeff Sheehan suggested Forest Street to State Street. (Tom Allen's old house.) The cost is estimated at \$229,000.00. More discussion at the next meeting.

The Board reviewed a quotation from the Master Meter Company for an automated metering system. The quote included the complete software and training plus 60 meters \$24,850.00.

Moved by Knop, seconded by Teresi to approve the purchase of meters, software and training for a cost not to exceed \$24,850.00.  
VOTE AYES—Unanimous

Doug Lyons sent a letter to the Board requesting that a sur-charge from his account be removed. The Board had previously removed late charges from the account and will do this on a one-time basis. The Board did not remove the sur-charge. A letter will be sent to the Lyon's.

The precipitation report was reviewed.

There was discussion on water rate increases. The Board decided no increases for 2009 and the Board will wait for a new Solicitor before addressing out of town water user sur-charge rates.

President Stephanie Byrne set Earth Day April 18, 2009 from 9:00 am to noon as the ree planting day at the Water Plant.

The Board has changed the April meeting to April 13, 2009 at 7:30 pm.

Moved by Knop, seconded by Teresi to adjourn.

VOTE AYES—Unanimous

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President

ATTEST:

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Clerk