

REGULAR BPA

JANUARY 10, 2005

The meeting was called to order by President Ed Seigerst with Stephanie Byrne, Jim Reider, Superintendent Jeff Sheehan, Solicitor Mark Manlove, Clerk Nancy Baldwin, Mayor Craig Moser, Dave Kirk, Jeff Kaiser, Bob Matson, Linda Hartman, and Karen Clyde.

Moved by Byrne, seconded by Reider to approve the minutes of the December 6, 2004 meeting as presented by the Clerk.
VOTE AYES—Unanimous

Moved by Reider to nominate Ed Seigerst as Board President, seconded by Byrne.
VOTE AYES—Reider, Byrne
ABSTAIN—Seigerst

Moved by Reider to nominate Stephanie Byrne as Board Vice President, seconded by Seigerst.
VOTE AYES—Reider, Seigerst
ABSTAIN—Byrne

Moved by Reider, seconded Byrne to pay the bills from December 31, 2004 and January 10, 2005.
VOTE AYES—Unanimous

Revenue, Expenditure and Cash Balance Reports were reviewed. President Ed Seigerst discussed the Budget for 2005. More discussion will take place at the January 25, 2005 Work Session.

President Ed Seigerst announced that Council had approved the rate increases for water and sewer. The water and sewer rate increases are 8% for three years. The sewer capacity fee was increased to \$6000.00 per tap in with a 5% annual increase.

Superintendent Report. No action taken.

Superintendent Jeff Sheehan told the Board Ohio Edison has completed the Three Phase Line on Center Street and Scotchman will complete the project when the weather warms up.

President Ed Seigerst discussed the South Street Bridge Project. The project will be re-bid the first bid was higher than expected.

Vicky Pellini the owner of Sub-Way on Main Street sent a letter requesting the Board waive the sur-charges from her account. There was a problem with the ice machine and a

repair has been done. The Board will waive the sur-charge minus the normal sur-charge from her account.

Moved by Byrne, seconded by Reider to remove the sur-charge from the Sub-Way account minus any normal sur-charge amounts.

VOTE AYES—Unanimous

Cindy Sheehan had requested the Board waive late charges on her Windham Street rental property. The late charges were \$52.25.

Moved by Reider, seconded by Byrne to remove late charges in the amount of \$52.25 on the rental property owned by Cindy Sheehan on Windham Street.

VOTE AYES—Unanimous

The Board will hold a Work Session on January 25, 2005 at 7:00 PM in Council Chambers to discuss the 2005 Budget and the Wastewater Treatment Expansion. Council members are invited to attend. Said from Arcadis FPS will be present.

President Ed Seigerst told the Board he had submitted an application for a small government loan for the Liberty Street Sewer Plant Driveway Interceptor.

Superintendent Jeff Sheehan told the Board that the survey work for the Liberty Street Sewer Line is about 80% complete and the Design is in the process with Arcadis FPS.

Board President Ed Seigerst told Superintendent Jeff Sheehan he would like the developers of the Terlaak property to attend a meeting to discuss the Liberty Street Sewer Line.

Linda Hartman told the Board that Lynnette Patrick had called her on April 3, 2005 asking why on apartment was being charged a sur charge and the other apartment building were not being charged. The Board asked Linda to research the sur charges for these accounts and more discussion will take place at the next meeting.

Superintendent Jeff Sheehan discussed the Cloverlea project the developer wants the Board to accept part of the water line. Said from Arcadsi FPS and Superintendent Jeff Sheehan will discuss this with the developer.

Superintendent Jeff Sheehan gave the Board his annual report for 2004.

President Ed Seigerst asked the Board for an Executive Session to discuss the compensation of an employee. Superintendent Jeff Sheehan left the meeting.

Moved by Reider, seconded by Byrne to enter into Executive Session for reasons of employee compensation.

VOTE AYES—Unanimous

Moved by Reider, seconded by Byrne to close the Executive Session and return to the Regular Board meeting.

Vote AYES—Unanimous

Moved by Reider, seconded by Byrne to recommend that Council approve an increase in the salary range for the Board of Public Affairs Secretary. The range increase would be from \$9.69 to \$13.42.

VOTE AYES—Unanimous

Moved by Reider, seconded by Byrne to approve the Board of Public Affairs Secretary wage to \$12.00 an hour retroactive to January 1, 2005 pending the approval of Council.

VOTE AYES—Unanimous

Moved by Byrne, seconded by Reider to adjourn.

VOTE AYES—Unanimous

President

ATTEST:

Clerk