

REGULAR BPA

OCTOBER 11, 2004

The meeting was called to order by Board President Ed Seigerst with Jim Reider, Stephanie Byrne, Solicitor Mark Manlove, Superintendent Jeff Sheehan, Karen Clyde, Dave Kirk, Bob Matson, Jeff Kaiser, Mayor Craig Moser, Kay Klein, Mike Rushnok, Dick and Sue Bonner, Dave Harrington, Brent Artman, and Linda Hartman for Nancy Baldwin.

Moved by Byrne, seconded by Reider to approve the August 30th, 2004 Work Session and Regular Meeting Minutes as presented by the Clerk.

VOTE AYES- Unanimous

Kay Klein from Sky Plaza Laundromat and resident Mike Rushnok expressed concerns about the proposed 10% utility rate increase. The trustees encouraged them to attend the Council meeting and the December Public hearing.

President Seigerst then addressed Brent Artman from the audience. Mr. Artman was asking the board to sign documentation that utilities would be available from the Village at some point to the undeveloped land that Dave Harrington and Dick Bonner have purchased known as the Terlaak property. President Seigerst asked that this matter be discussed later in the meeting.

Revenue, Expenditures and Cash Balance reports were reviewed.

Moved by Byrne, seconded by Reider to pay the bills.

VOTE AYES-Unanimous

The September Superintendent report was reviewed.

Superintendent Sheehan noted that the Clearwell Rehabilitation Project was complete.

The Wastewater Treatment Facility flow & precipitation was reviewed.

The Center Street lift station three phase installation was discussed. Ohio Edison has installed new poles. The Board would like Superintendent Sheehan to contact the power company and find out the status of the project.

Discussion was held regarding The Garrethouse Sewer replacement project. Superintendent Sheehan recommended that the board bid the project with the Liberty Street sewer project. This option would not cost the Village any additional engineering costs and would make the project more appealing to bidders and allow the Village to have the work performed with the least expense. The board agreed to follow the recommendation and combine the two projects.

Solicitor Manlove reported that Don VanMetre was uncomfortable with the wording of the easement contract and wanted to contact a title company to get a guarantee of ownership. The Board asked Manlove to offer VanMetre the guarantee.

After some discussion and upon review of the conceptual site plan for the proposed Liberty St/Brosius Road subdivision (Terlaak property) by all of the Board members, Stephanie Byrne moved and Jim Reider seconded a motion that the Board of Public Affairs is guaranteeing that at some time in the future water and sewer will be available to this property and that Superintendent Sheehan had authorization to sign papers to that affect.

VOTE AYES-Unanimous

President Seigerst asked that the other Board members also attend the upcoming Council meetings and that Council had requested that the Board be represented at the Public Hearing with regards to the utility rate increase.

President Seigerst asked Solicitor Manlove to present his findings about a policy for utilities in the right of way. Seigerst suggested that a letter be written to the other utility companies asking that they notify the Village before they install new utility lines. Manlove explained that the problem was that the other utility lines were being installed in the way of water and sewer lines even when they are told they should not do so. We now have no one that can enforce any policy that would be created. Manlove said he would address Council with the situation for further input.

President Seigerst reported that the utilities were currently being moved for the replacement of the South Street Bridge. Information would be forwarded to Mayor Moser from Steve Jones with regards to when the work will begin and how long the project will last. Seigerst also reported that the \$24,400 the Village paid for Professional Services from engineering consultants Arcadis FPS will be reimbursed by O.D.O.T.

President Seigerst asked the other Board members for authorization to contact the engineering consultants Arcadis FPS to draw up a cost proposal for the Liberty Street Sewer project. Councilman Kirk asked that Seigerst obtain some sort of a timeline for the project and submit it to Council. Seigerst also suggested that the Board look into obtaining a loan from a private bank so that the loan for the Liberty Street sewer line could be paid off sooner than a traditional OWDA loan.

President Seigerst asked the Board to consider a work session with the Village consulting engineer after the holidays to discuss details about the Wastewater Treatment Plant expansion including 0% interest loans which are available.

The Board reviewed a letter from Robert and Dorothy Culp from 8220 Clover Lane asking that surcharges and late charges be waived. The Board agreed to waive surcharges in the amount of \$156.94 and to halt late charges until such time that the remaining balance be paid off. \$100.00 plus current charges monthly with a signed agreement to that affect will be sent to Mr. & Mrs. Culp.

Stephanie Byrne asked how the Garrethouse sewer lines would be maintained until the replacement project was performed. Superintendent Sheehan said that the line would be routinely cleaned until it is replaced.

Superintendent Sheehan also reported that he had met with resident Bret Reynolds who had questions regarding extension to his Hewins Road property. Bret was invited to attend the meeting to give details and was not present. No action was taken.

Moved by Reider, seconded by Byrne to adjourn.
VOTE AYES-Unanimous

President

ATTEST:

Clerk