

REGULAR BPA

August 16th, 2004

The meeting was called to order by President Ed Seigerst with Jim Reider, Stephanie Byrne, Superintendent Jeff Sheehan, Solicitor Mark Manlove, Karen Clyde, Jeff Kaiser, Dave Kirk, Mayor Craig Moser, Joe Urbanick, Tom Deighton, John Walsh, Michael Leave, Dave Harrington and Linda Hartman for Clerk Baldwin.

Moved by Seigerst, seconded by Byrne to approve the minutes of the July 12, 2004 meeting as presented by the Clerk.

VOTE AYES-Unanimous

Moved by Byrne, seconded by Reider to pay the bills.

VOTE AYES-Unanimous

Joe Urbanick (project manager and owner of Cloverlea), Tom Deighton (First Merit Bank), and John Walsh (project engineer) asked the Board for a means of communication between John Walsh and a representative or representatives from the Village to ensure that the utilities on the Cloverlea property are fixed properly. The Board asked that Superintendent Sheehan and a representative from Arcadis FPS be the Village representatives for this project. Joe Urbanick told the Board that he would like to have the necessary changes and inspections complete and covered before the end of fall. Ed Seigerst asked that any cost for our engineer and the inspections be paid for by the developers. All were in agreement.

The Cash Balance, Revenue and Expenditure reports were reviewed. Stephanie Byrne asked which fund the money from the CD was put into and did the total Cash Balances reflect that deposit. This would be reviewed when Clerk Baldwin could be present.

Superintendent Sheehan presented his monthly report. Sheehan told the Board that the failed coating on the Clearwell tank was removed and will be recoated at no extra cost to the Village. Sheehan also reported there were no bids on the Garrethouse project. After presenting three options for the Garrethouse project, Sheehan recommended that the Board wait until September or October to re-bid the project with work to begin in January 2005.

Moved by Reider, seconded by Byrne to re-bid the Garrethouse project in September or October 2004 with work to begin after January 2005.

VOTE AYES-Unanimous

Superintendent Sheehan requested the Board consider extending the water main project scope that ODOT has scheduled for replacement along South Street Bridge as close as possible to French St. The Board will like to have a cost estimate from the contractor.

President Seigerst attended the Portage County Issue II meeting and reported that most likely the funding for the Liberty Street sewer project would be approved. The Sanitary Sewer interceptor project may be eligible for a small government grant. Final decisions would be made September 8th, 2004.

Council has requested time line from the Board for the Liberty Street sewer project and the Waste Water treatment plant expansion. President Seigerst reported that he would be contacting the engineering consultant now to begin putting together plans and the bidding phase for the Liberty Street project. July of 2005 would be the earliest the contract could be awarded as funding for Issue II would be available July 1, 2005. The entire project should take about six to nine months to complete. Seigerst then reported that the cost estimate for the Waste Water Treatment expansion was four million dollars. Seigerst added that the earliest that construction could begin would be 2006 with plans and bidding being done in 2005. Karen Clyde asked for the current capacity figure. Sheehan reported that with current flow figures the capacity was between 96% and 97% however, the current plant could facilitate the addition of the homes involved in the Liberty Street expansion.

President Seigerst asked the Board to finalize a proposal to Council for raising the water and sewer rates. After some discussion the Board decided to have a work session to include projected financial figures, project and repair plans, and a new project plan in the decision making process. The work Session will be held on August 30th, 2004 at 7:30PM with the regular September meeting to follow.

Superintendent Sheehan reported that after consulting with Arcadis FPS that the purchase of sewer Flow measuring devices would not be a cost effective purchase at this time. Based on Sheehan's report the Board agreed not to purchase the Flow devices. Sheehan also reported that the motor for Raw Well #20 overheated and failed. Considering it an emergency Sheehan ordered a replacement motor at a cost of \$2,500.00.

Moved by Seigerst, seconded by Reider to adjourn.

President

ATTEST:

Clerk