

REGULAR BPA

January 12<sup>th</sup>, 2004

The meeting was called to order by Board President Ed Seigerst with Jim Reider, Stephanie Byrne, Superintendent Jeff Sheehan, Linda Hartman, Dave Kirk, Mayor Craig Moser, Karen Clyde, and Mark Manlove.

Ed Seigerst and Jim Reider were sworn into their Positions as Board of Public Affairs Trustees by Solicitor Mark Manlove.

Jim Reider nominated Ed Seigerst as Board President Stephanie Byrne seconded.

VOTE AYES-Byrne, Reider

ABSTAIN- Seigerst

Moved by Byrne, seconded by Seigerst to nominate Jim Reider as Vice President of the Board of Public Affairs.

VOTE AYES-Byrne, Seigerst

ABSTAIN-Reider

Moved by Reider, seconded by Byrne to approve the minutes of the December meeting.

VOTE AYES-Unanimous

Moved by Byrne, seconded by Reider to approve the bills.

VOTE AYES-Unanimous

Superintendents Report. No Action taken

The employee pay raises for 2004 were discussed.

The bids for the Wastewater Treatment Clearwell Improvements Project were discussed.

Moved by Reider, seconded by Byrne to recommend to Council to accept the low bid of \$203,663.00 from Union Industrial Contractors Inc. for the Clearwell Improvements project.

VOTE AYES-Unanimous

Revenue, Expenditure and Cash Balances reports were reviewed.

The Bill from Ohio Edison for the three phase wiring to the Center St. lift station was discussed. The bill was \$4448.98 over the \$26,000.00 amount the board originally approved. Superintendent Sheehan explained that the representative from Ohio Edison did not include the cost to relocate telephone and cable service

as well as deforestation costs for new poles when she gave him the \$26,000.00 quote. Jeff Sheehan said the work for this project would begin 4-6 weeks after he notifies Ohio Edison that the bill is paid.

Moved by Reider, seconded by Byrne to approve the increase of \$4444.98 increase in the Ohio Edison bill for the Center Street lift station three phase wiring.

VOTE-AYES-Unanimous

Superintendent Sheehan and Clerk Baldwin are to review the payment and shut off policy. The Board will review the policy at the next meeting.

President Ed Seigerst discussed the current status of the Garrethouse project. Seigerst stated that he would like a final plan for the project at the next meeting. The Trustees also discussed that the use of a 10" pipe would be sufficient to replace the existing pipe.

President Seigerst and Superintendent Sheehan spoke to an interested party for the Teerlack property about the availability of utilities for the property.

President Seigerst discussed his ideas and concerns about the future projects for the Board of Public Affairs. Ed feels that the timing for the Liberty St. Sewer expansion should be determined by the new construction of the new Wastewater Treatment plant. Ed expressed that he would like to discuss options with the Liberty St residents in a public hearing to be held in early April. Some of the things to consider in that hearing would be the possibility of delaying tap-in fees for residences etc. Eds' reasoning for the April meeting is (1), because any Issue II applications would need to be submitted mid or late April with monies to be available July 1, 2005. (2), because Ed will be absent at the March meeting. For these reasons Ed asked the Trustees to give him approval to follow through with the study of the Liberty St. expansion and a public hearing in April.

Moved by Reider, seconded by Seigerst for approval to follow through with the study of the Liberty St. sewer expansion and for a public hearing in April.

VOTE- AYES-Reider, Seigerst  
ABSTAINED-Byrne

The year end Precipitation Report was reviewed.

The 2003 summary of the Water and Wastewater report was discussed.

Discussion was held on the construction of a garage for the 2 trucks that sit outside of the wastewater treatment plant. President Seigerst would like a cost estimate for the construction of a pole building.

Linda Hartman asked the Trustees to consider recommending to Council Resolution 2004-05 authorizing the Mayor and Clerk of the Village of Garrettsville to enter into a contract with attorney David Sed for collection of delinquent water/sewer utility accounts at the rate of 33% of all amounts collected and declaring an emergency.

Moved by Reider, seconded by Seigerst to use Attorney David Sed for collection of delinquent water/sewer utility accounts at the rate of 33% of all amounts collected.

VOTE AYES-Unanimous

President Seigerst noted that the South St. bridge replacement information should be mailed to him within a week to ten days. Ed also noted that the request for the placement of conduit for added lighting on the bridge was noted by the project manager.

Moved by Reider, seconded by Seigerst to adjourn.

VOTE AYES-Unanimous

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President

ATTEST:

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Clerk