

## REGULAR BPA

November 10, 2003

The meeting was called to order by Board President Ed Seigerst with Jim Reider, Stephanie Byrne, Superintendent Jeff Sheehan, Solicitor Mark Manlove, Mayor Craig Moser, Jeff Kaiser, Dave Kirk, Linda Hartman, and Wanda Deleone.

Moved by Reider, seconded by Seigerst to approve the minutes of the November 10, 2003 meeting as presented by the Clerk.

VOTE AYES-Unanimous

President Seigerst reviewed the decisions made at the special meeting held October 27, 2003.

Wanda Deleone was present to ask the Board members to excuse past late charges from her account. The Board decided not to excuse any past late charges because she was unable to substantiate her claim. The Board asked that an agreement be drafted to make \$100.00 a month payments and future late charges would not be assessed up until the current past due balance is paid.

Moved by Reider, seconded by Byrne to draft an agreement for water and sewer payments to Wanda Deleone as described above.

VOTE AYES-Unanimous

President Seigerst asked Solicitor Manlove if the easement agreement with Don VanMetre was complete. Solicitor Manlove stated that he has redrafted the agreement and Mr. VanMetre still hasn't signed it.

Water customer Robert Robinson submitted a bill from Eye Surgeons to the Board for payment. Solicitor Manlove asked that a copy of the Eye Surgeon Bill be faxed to his office so that he could draft a written response.

Moved by Byrne, seconded by Reider to pay the bills.

VOTE AYES-Unanimous

Revenue, Expenditure and Cash Balance Reports were reviewed.

Superintendent Report. No Action Taken.

The monthly Precipitation Report was reviewed.

Stephanie Byrne asked if the inventory of the Village water and sanitary sewer infrastructure etc. was complete. Superintendent Sheehan hasn't finished compiling the information yet.

Superintendent Sheehan presented the Board members with the amounts allowed by the Insurance Company for the sampler building replacement. The Board will be responsible for the \$1000.00 deductible, cost of the back hoe and man power for the job. Total amount to be paid by the Ohio Municipal League will be \$12,600.05.

Moved by Byrne, seconded by Reider to accept the Insurance company settlement offer.

VOTE AYES-Unanimous

Kay Klein from the Sky Plaza Laundromat submitted a request to the Board members to assist her with the water bill for the Laundromat. A hose became loose overnight on a wash machine and Kay believes this was the cause of the increase in water usage on her third quarter bill. After some discussion the Board members tabled the request upon further investigation from the water department and notification to Kay that excusing the surcharge on a bill can only be done once.

Geauga Savings Bank is requesting that the bank not be held responsible for the water/sewer bill that was incurred by their tenant Barb Conway at 10699 Freedom St. The Board members decided to table this request. Mark Manlove had left the meeting and needed to be consulted about this issue.

Superintendent Sheehan asked that the Board members to recommend to Council to proceed with the advertising and bidding of the Clear well Project.

Motioned by Reider, seconded by Byrne to recommend to Council to proceed with the advertising and bidding of the clear well project.

VOTE AYES-Unanimous

Superintendent Sheehan has information submitted by Mark Wilthew for purchasing bulk amounts of trees for the well field property and asked that the 2004 budget include this expenditure.

President Seigerst asked that the proposed 1,2, and 3% wage increases for the Board of Public Affairs employees be included in the December packets for approval.

Moved by Reider, seconded by Byrne to adjourn.

VOTE AYES-Unanimous

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President

ATTEST:

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Clerk