

REGULAR BPA

SEPTEMBER 8, 2003

The meeting was called to order by Board President Ed Seigerst with Jim Reider, Stephanie Byrne, Superintendent Jeff Sheehan, Solicitor Mark Manlove, Clerk Nancy Baldwin, Mayor Craig Moser, Dave Kirk, Don Harris and Karen Clyde.

Moved by Reider, seconded by Byrne to approve the minutes of the August 11, 2003 meeting as presented by the Clerk.

VOTE AYES—Unanimous

Moved by Reider, seconded by Byrne to approve the minutes of the August 6, 2003 Work Session as presented by the Clerk.

VOTE AYES—Unanimous

Moved by Byrne, seconded by Reider to pay the bills.

VOTE AYES—Unanimous

Revenue, Expenditure and Cash balance reports were reviewed.

Superintendent Report. No action taken.

Superintendent Jeff Sheehan told the Board members he called Don VanMetre to discuss the easement no one was home he left a message and has not heard back from VanMetre.

The Clear Well Issue II Project was submitted to the EPA for approval.

The Highland Avenue Issue II Project is complete. The final distribution is being held until Triner pays OK Brugman's for materials.

Marti Furillo sent the Board a letter asking for late charges and surcharges to be waived on her water bill. She had a water leak behind a wall and it has been fixed. The late charges are \$510.07 and the sur charge is \$58.52. The Board agreed to waive charges as long as the bill is paid in 6 months along with current charges. The Board will waive late charges for 6 months until the bill is current as long as payments are made on time.

Moved by Reider, seconded by Byrne to waive late charges and surcharges on the Furillo account and to waive current late charges for six months as long as payments on the past due amount and current charges are paid monthly and the balance current in six months. Failure to make payments will result in the late charges being added to the account.

VOTE AYES—Unanimous

Geauga Savings Bank took over the property owned by Bob Andrews 10699 Freedom Street. There is a past due balance on the account from a tenant that was renting the property. The Board would like a written request from Geauga Savings on waiving any

charges. The Board would like a break down of charges for water and won't consider waiving any fees related to utilities since the bank has taken ownership in June 2003.

Superintendent Jeff Sheehan discussed the Sampler Building at the Wastewater Treatment Plant that was destroyed in the fire. The cost to rebuild the existing building would be \$18,700.00. The cost from Finkbeiner, Pettis and Strout Inc. to design and bid a new alternative building would be \$26,500.00. Board President Ed Seigerst would like a representative from Finkbeiner Pettis & Strout Inc. to attend the October meeting to explain these estimates. The discussion was tabled until the next meeting.

There was discussion on the Finkbeiner, Pettis and Strout Inc. invoices the Board would like a detailed billing on all General Consultation work to show who worked and how many hours were spent on projects.

The Board would like to recommend that Council approve the Garretthouse Sewer Line Replacement Contract with Finkbeiner, Pettis and Strout Inc.

Moved by Reider, seconded by Byrne to recommend Council approve the Garretthouse Contract with Finkbeiner, Pettis & Strout Inc. at a cost not to exceed \$16,900.00. (Plans and Specifications \$9000.00, Bidding \$4900.00 and Subsurface Soil Allowance \$3000.00.

VOTE AYES—Unanimous

There was discussion on reimbursement policy issues in regards to college courses for Board employees that are to receive the CEU approved hours. The Board agreed to pay \$1000.00 per year towards classes that are taken at a credited college or institution. The Superintendent of employees will be in charge of approving other employees classes. This will be retroactive from January 1, 2003. Training seminars and work sessions will be separate.

Fire Chief Don Harris was present to discuss the Sky Plaza water lines. He asked the Board to place a fire hydrant on the side of the Sky Plaza Drive Through. The Board agreed.

Superintendent Jeff Sheehan discussed a water main break on Park Avenue. The Village backhoe hit the gas service line at 8273 Park Avenue while repairing the leak. Dominion East Ohio repaired the gas service and is charging the property owner \$1200.00. Superintendent Jeff Sheehan asked the Board to reimburse the owner these restoration and repairs costs since Dominion East Ohio would not directly bill the Village for the costs. The Board agreed.

Moved by Reider, seconded by Byrne to adjourn.

VOTE AYES—Unanimous

President

ATTEST:

Clerk

